



Bidder Qualification Form – Construction

(Firm must prepare this statement in the form shown)

The undersigned bidder certifies that the information herein is true, correct, complete and accurate. (Elaboration on the following information or additional information deemed to be useful for evaluation of bidders' capabilities or to prevent misleading representations may be attached to this form.)

Date: _____

Bidder (Legal Name of Firm): _____

Philadelphia Current Registration or License Number: _____

Federal ID No.: _____

Address: _____ Phone Number: _____

Address: _____ Fax Number: _____

City: _____ State: _____ Zip Code: _____ Email: _____

President (or Managing Partner, etc.): _____

Dun and Bradstreet Number (if any): _____

Years in Business Under Present Name: _____

List all other names under which your business has operated in the last 10 years:

Work Presently Under Contract (\$): _____

Work in place last year (\$): _____

Total Bonding Capacity (\$): _____

(Attach a letter from Bonding Co. evidencing bonding capacity)

Value of Work Presently Bonded (\$): _____

Bonding Company: _____

Bonding Agent: _____

Insurance Company: _____

Insurance Agent: _____ Phone: _____

Total Staff Employed by Firm (Break down by Managers and Trades on separate sheet): _____

Contracting Specialty (Indicate trades in which bidder performs): _____

Union Affiliations: Local National

Years Performing Work Specialty: _____ Percentage of Work Performed by Firm's Own Forces: _____

Is the Bidder in compliance with all applicable EEO requirements? Yes No
(If the answer is no, please attach summary of details on a separate sheet)

Bank References

Address: _____ Contact Name: _____

City: _____ State: _____ Zip Code: _____ Phone Number: _____

Has the firm or predecessor firm been involved in a bankruptcy or reorganization? Yes No
(If the answer is yes, please attach summary of details on a separate sheet)

Bidder should have successfully completed (substantially on-schedule, on-budget) at least three projects of similar size and nature for which they are submitting qualifications. List projects on a separate sheet with the following information on each and attach hereto:

Project (Name, Location and Contact)

Architect

Contract Amount

Date Completed (Month/Year)

Scope of Work

List below any/all Contract(s) awarded to Bidder which it has failed to complete (If applicable, attach a separate sheet)

Project (Name and Location): _____

Contract with: _____

Brief Explanation of Cause and Resolution: _____

List on a sheet attached hereto all judgements, claims, arbitration proceedings, or suits pending or outstanding against bidder over the last five (5) years with amount of claim and brief description.

List on a sheet attached hereto all law suits or requested arbitration with regard to construction contracts which bidder has initiated within the last five (5) years and brief explanation of claim and outcome.

Attach to this form Bidder's current Financial Statement (assets/liabilities), preferably audited.

Signature: _____

Name (Officer or Partner): _____

Title: _____

Date: _____

This completed form (with all attachments) and a statement must be certified true and correct by affidavit sworn before a Notary Public (in form as follows) and returned in one of the following two ways:

Return form by mail to: Temple University Purchasing Services Department
1009 W. Montgomery Avenue
Suite 170 Facilities Management Building
Philadelphia, PA 19122

Return form electronically to: *Temple University Purchasing Department
purchase@temple.edu

*Unless otherwise directed by a Temple University buyer.

NOTE: A signature is required by a Notary Public, therefore the form must be scanned before being submitted electronically.

Commonwealth of Pennsylvania :
 : ss
County of _____ :

AFFIDAVIT OF

_____, an individual over the age of twenty-one (21) years, residing at

[street address], [city], [county], [state], [zip code]

being duly sworn or affirmed this _____ day of _____, 20____,
before the Pennsylvania licensed notary public whose acknowledgement appears hereinbelow, deposes and says that:

1. I am the _____ of _____,
[title] [contractor's full name]
a _____ duly formed and existing under the
[legal form of entity]
laws of _____ and authorized to do business in Pennsylvania,
[name of state]
with its principal place of business located at _____
[contractor address]

(the "Contractor") and, as such, I have the requisite knowledge and authority to provide and certify the truthfulness, correctness, completeness and accuracy of the information in this affidavit.

2. The Contractor has prepared for submission this Qualification Form for consideration for future bids/ contract let by Temple University.
3. The Contractor's experience statement is attached to the form as called for on the Bidder Qualification Form.
4. The Contractor's financial statement is attached to the Bid as called for on the Bidder Qualification Form.
5. I certify such experience and financial statements to be true, correct, complete and accurate as of their respective dates and true, correct complete and accurate without material change as of the date hereof.
6. I understand and acknowledge that falsification of any requested information may result in the rejection of Qualification to Bid.
7. I understand and acknowledge that the owner will rely on this affidavit and the truthfulness, correctness, completeness and accuracy of the information in this affidavit and in any bid including, without limitation, the experience and financial statements.
8. I understand and acknowledge that, if appropriate, this affidavit is made subject to the penalties of 18 PA. C.S. Section 4904 relating to unsworn falsification to authorities.

Witness: _____

AFFIANT: _____

Signature: _____

Signature: _____

Title: _____

Title: _____

Commonwealth of Pennsylvania :
: ss
County of _____ :

ON THIS, the ____ day of _____, 20[] , before me, a Notary Public, the undersigned officer, personally
appeared _____, who acknowledged her/himself to be the
_____ of _____
[title] [Contractor's full name]

being authorized to do so, executed the foregoing instrument for the purposes therein contained by signing the name of the
said contractor by her/himself as such _____, executed the foregoing instrument for the
[title]
purposes therein contained by signing her/his name.

IN WITNESS WHEREOF, I have hereunto set my hand and official seal.

Notary Public

In and for the County of _____,
Commonwealth of Pennsylvania.

Notary Signature: _____

My commission expires _____